

Art at Laura's Library

The Westbank Community Library District is pleased to be able to offer display space at Laura's Library for art under the following policy. This policy may be amended without notice as situations evolve.

Art Committee

The Art Committee is a standing committee under the direction of and selected by the Branch Manager. Composed of area artists and residents, it will accept and gather information from interested artists, preview requests and submissions, and assist in selecting artists for exhibitions. The Art Committee will also be involved in assembling information for publicity and display purposes, supervising show installation, and assisting in staging an exhibit opening as necessary. Membership on the Art Committee will not preclude an artist from showing his or her own works at the Library.

Art Selection

Art will be chosen on as inclusive a basis as possible with the understanding that the Library is open to people of all ages at all times. The Library will be offering its exhibit space with a priority on library programs followed by works of community artists and then other local artists. Community artists are defined as those living or working within the Library District, broadly defined as the equivalent of the Eanes Independent School District boundaries. Any regional artist will be considered local. Final decisions as to inclusion of an artist's work will be made by the Branch Manager.

Facility

Exhibit space for two-dimensional art is available on the walls of the Scott Thornton Commons, utilizing a hanging system financed by the Art Committee and its fundraising efforts. Additionally there are free-standing, moveable display walls with mounting hooks that can be used.

Holes in the walls are not allowed and floor mountings requiring screws, bolts, or holes in the floor will not be possible. Three-dimensional art in most cases cannot safely be displayed. Special display lighting will not be provided.

Library Responsibilities

The Library will make information about each artist, including contact information provided by the artist or Art Committee, available within the library. It will also post information about the exhibit on its website and include it in its regular monthly article for the *Westlake Picayune*. To do this, the Library will need the information a month in advance. The Library will charge no commission though a suggested donation of 10% of sales to benefit the Library's Art Committee is always welcome. The Library will provide each artist with a contract clearly stipulating dates and primary responsibilities.

Artist Responsibilities

The artist is responsible for

- all types of insurance of his or her works.
- the installation and removal of his/her works within the deadlines specified by contract.
- the planning and executing of his or her own exhibit opening if desired. This includes cleaning the room and returning furniture to its usual locations so that it is ready for library use the following morning.
- providing contact information
- providing publicity information (usually a photo and short biography). Information may be edited by the Library.

Prices for artwork that is for sale may be posted using small cards near or attached to the works. Adhesive for such cards may not leave marks on the wall.

Exhibitions

Exhibit length is for 4 to 8 weeks, to coordinate with reasonable holiday calendars and breaks. Rare exceptions may be made by the Branch Manager. It is expected that the art work will remain on exhibit for the entire period.

The Scott Thornton Commons will be available for parties to celebrate opening exhibitions. If Art Openings are scheduled during the Library's preferred time, the Sunday afternoon from 3-5 after the show's hanging, the room fee will be waived. Wine will be permitted.

At times outside of regular hours, the room fee will be waived but all other standard rates and contracts will be required for rental of The Commons- including security and custodial fees as necessary.

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