

**MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING
March 7, 2018**

A regular meeting of the Board of Trustees ("the Trustees") of the Westbank Community Library District ("the District") was called to order by Lyle Thormann at 8:30 AM on Wednesday, March 7, 2018, at the Westbank Community Library ("the Library") at 1309 Westbank Drive, Austin, TX 78746. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Present were Trustees – Lyle Thormann, David Oertel, Todd Crickmer, Nancy Jennings and Susan Smith, Mary Jo Finch – Director, Sheri Rhodes – Resource Manager and Tess Westmoreland – Administrative Assistant.

Pursuant to Agenda Item 1, "Citizen's Communication – Citizens are invited to address the Board. Citizen's Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting, and will be heard in the order of arrival," no citizens were present.

Pursuant to Agenda Item 2, "Discuss and approve minutes for the Board meeting on February 7, 2018," a motion was made to approve the minutes. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, "Discuss and consider the January 2018 financial reports," Sheri Rhodes – Resource Manager presented the financial reports.

Attachments:

Pursuant to Agenda Item 4, "Discuss, consider and approve the Antifraud Policy," Mary Jo Finch - Director provided a narrative on the updates to Antifraud Policy. A motion was made to approve the policy. The motion was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 5, "Discuss, consider and approve the Finance Policy," item will be moved to a future agenda.

Pursuant to Agenda Item 6, "Discuss, consider and take action regarding landscaping Scout Project at Laura Bush Community Library," Mary Jo Finch - Director provided a narrative on the project. No action was taken at this time.

Attachments:

Pursuant to Agenda Item 7, "Discuss and consider the Library Director Report," Mary Jo Finch – Director provided a narrative on the report.

Attachments:

Pursuant to Agenda Item 8, "Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting," the Board set the next meeting for Wednesday, April 18, 2018 at 8:30 AM at the Laura Bush Community Library. A motion was made to adjourn the meeting at 10:24 AM. The motion was seconded and unanimously approved.

Lyle Thormann
President

4/18/18
Date

Nancy J. Jennings
Secretary

4/18/18
Date