

**MINUTES OF THE BOARD OF TRUSTEES OF  
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING**

**May 25, 2018**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by Lyle Thormann at 8:33 AM on Wednesday, May 25, 2018, at the Westbank Community Library (“the Library”) at 1309 Westbank Drive, Austin, TX 78746. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: Lyle Thormann, David Oertel, Todd Crickmer, Nancy Jennings and Susan Smith. Others present: Director Mary Jo Finch, Administrative Assistant Tess Westmoreland, and Financial Advisor P. K. Chatterjee.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting, and will be heard in the order of arrival,” no citizens were present.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meeting on April 18, 2018,” a motion was made to approve the minutes. The motion was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 3, “Discuss and consider the March and April Financial reports,” Mary Jo Finch presented the financial reports.

Attachments:

Pursuant to Agenda Item 4, “Discuss, consider, and approve the 1<sup>st</sup> Quarter Investment Report,” P.K. Chatterjee provided a narrative on the report. A motion was made to approve the report. The motion was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 5, “Discuss and consider a report on the election calendar,” Tess Westmoreland reported on the election calendar.

Pursuant to Agenda Item 6, “Discuss, consider and approve policy concerning petitions at the library,” Mary Jo Finch presented the policy. A motion was made to approve the policy. The motion was seconded and unanimously approved.





Attachments:

Pursuant to Agenda Item 7, “Discuss, and approve the Dahill/Xerox contract,” Mary Jo Finch presented, and motion was made to approve new contract. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 8, “Discuss and consider the Library Director Report,” Mary Jo Finch provided a narrative on the report.

Attachments:

Pursuant to Agenda Item 9, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the Board set the next meeting for Thursday, June 21, 2018 at 8:30 AM at the Laura Bush Community Library. A motion was made to adjourn the meeting at 9:35 AM. The motion was seconded and unanimously approved.

 _____ President	 _____ Date	 _____ Secretary	 _____ Date
---	--	--	--