

**MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING
July 25, 2018**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by Lyle Thormann at 8:30 AM on Wednesday, July 25, 2018, at the Westbank Community Library (“the Library”) at 1309 Westbank Road, Austin, TX 78746. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: Lyle Thormann, David Oertel, Todd Crickmer, Nancy Jennings and Susan Smith. Others present: Director Mary Jo Finch, Resource Manager Sheri Rhodes, Public Administration Coordinator Kristi Floyd and Administrative Assistant Tess Westmoreland.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting, and will be heard in the order of arrival,” no citizens were present.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meeting on June 21, 2018,” a motion was made to approve the minutes. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, “Discuss and consider the June financial reports,” Sheri Rhodes presented the financial reports.

Attachments:

Pursuant to Agenda Item 4, “Discuss and approve the second quarter investment report,” Mary Jo Finch provided a narrative. A motion was made to approve the report. The motion was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 5, “Discuss and consider a report on the election calendar,” Kristi Floyd and Tess Westmoreland provided an update on the pending election schedule.

Attachment:

Pursuant to Agenda Item 6, “Discuss and consider Harwood survey report,” Mary Jo Finch provided a narrative on the report.

Attachment:

Pursuant to Agenda Item 7, “Discuss, consider, and approve a \$50,000 increase in OverDrive budget,” Mary Jo Finch provided a narrative on the request. A motion was made to approve the report. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 8, “Discuss and consider the report of the Library Director concerning library operation,” Mary Jo Finch provided a narrative on the report.

Attachment:

Pursuant to Agenda Item 9, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the Board set the next meeting for Tuesday, August 21, 2018 at 8:30 AM at the Laura Bush Community Library. A motion was made to adjourn the meeting at 10:28 AM. The motion was seconded and unanimously approved.

Lyle Thormann 8/21/18 Nancy Jennings 8/21/18
President Date Secretary Date