

***MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING
November 14, 2018***

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by Lyle Thormann at 8:31 AM on Wednesday, November 14, 2018, at the Laura Bush Community Library (“the Library”) at 9411 Bee Cave Road, Austin, TX, 78733. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: Lyle Thormann, David Oertel, Nancy Jennings, Todd Crickmer and Susan Smith. Others present: Director Mary Jo Finch, Resource Manager Sheri Rhodes, and Administrative Assistant Tess Westmoreland.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were present.

Pursuant to Agenda Item 2, “Discuss, consider, and take action regarding approval of the 2019-2023 Strategic Plan,” Mary Jo Finch presented the Strategic Plan. A motion was made by Lyle Thormann to approve. The motion was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 3, “Discuss and consider the proposed 2019 Budget,” Mary Jo Finch presented the proposed budget.

Attachments:

Pursuant to Agenda Item 4, “Meet in Executive Session to discuss and consider the Director’s evaluation; take action in open meeting regarding Director’s salary,” the Board quorum adjourned to meet in Executive Session at 10:03 AM. Board members; Lyle Thormann, Susan Smith, Nancy Jennings and Todd Crickmer returned at 10:29 AM. David Oertel was excused previously. Upon their return, a motion was made to approve the Director’s salary with a 6% increase and an additional week of vacation by Lyle Thormann. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 5, “Take action regarding approval of the 2019 Budget,” a motion was made to approve the budget as amended to include the changes made to the Director’s salary. The motion was seconded and unanimously approved.



Pursuant to Agenda Item 6, “Discuss and consider the September financial reports,” Sheri Rhodes presented the financial reports.

Attachments:

Pursuant to Agenda Item 7, “Discuss and consider the report of the Library Director concerning library operation,” Mary Jo Finch provided a narrative on the report.

Attachment:

Pursuant to Agenda Item 5, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the Board meeting was set for Wednesday, December 12, 2018 at 8:30 AM. It will be held at the Westbank Community Library. A motion was made to adjourn the meeting at 10:58 AM. The motion was seconded and unanimously approved.

 _____ President	<u>12-12-18</u> _____ Date	 _____ Secretary	<u>12/12/18</u> _____ Date
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