

**MINUTES OF THE BOARD OF TRUSTEES OF  
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING  
March 13, 2019**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by Lyle Thormann at 8:30 AM on Wednesday, March 13, 2019, at the Laura Bush Community Library (“the Library”) at 9411 Bee Cave Road, Austin, TX, 78733. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: Lyle Thormann, David Oertel, Nancy Jennings, Todd Crickmer, Susan Smith and Sumaya Saati. Others present: Director Mary Jo Finch, Resource Manager Sheri Rhodes and Administrative Assistant, Tess Westmoreland.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were present.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meeting on February 20, 2019,” a motion was made by Lyle Thormann to approve the minutes. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, “Discuss and consider the financial reports of the District for February 2019,” Sheri Rhodes provided a narrative on the financial reports and the status of the audit.

Attachments:

Pursuant to Agenda Item 4, “Swear in new Board Trustee Sumaya Saati, complete and notarize Oath of Office and Statement of Officer, and execute Conflict of Interest Statement,” Sumaya Saati was sworn in and signed all documents. The documents were notarized by Tess Westmoreland.

Attachments:

Pursuant to Agenda Item 5, “Recognize retiring Board of Trustee Susan Smith,” the Trustees thanked Susan Smith for her service.

Pursuant to Agenda Item 6, “Discuss and consider the Library Director Report,” Mary Jo Finch provided a narrative on the report.


Attachment:

Pursuant to Agenda Item 7, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the Board meeting was set for Thursday, April 18, 2019 at 8:30 AM. It will be held at the Westbank Community Library. A special meeting was proposed for March 21<sup>st</sup>, 2019 at Westbank Community Library. A motion was made to adjourn the meeting at 9:31 AM. The motion was seconded and unanimously approved.

  
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President

  
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Date

  
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Secretary

  
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Date