



Teen Volunteer Application

Welcome to the library! Thank you so much for considering volunteering your time here. Volunteering at the library can be a really fun and rewarding experience, whether you want to work with the public or behind the scenes. **You are expected to fill out your application; a parental signature is required for applicants under 18 years of age. Please fill this application out on the computer, then print it, sign it, have your parent/guardian sign it, and then return it to the Library.**

In addition to your application, there will be an interview process that will help determine if you are a match for the library. There are a limited number of positions available, so you are advised that you are expected to treat a commitment to a position here with the same respect you would afford to a job.

Super important stuff to know:

- Volunteers must be 13 years old or older.
- Weekly shifts require at least a semester long commitment.
- The Friends of the Library offer a chance to apply for scholarships to graduating teen volunteers.

Your Contact Information

Full Name:

Last

First

Address:

Street Address

Apartment/Unit #

City

State

ZIP Code

Home/Cell Phone:

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Library Card Number:

Email:

School:

Grade:

Graduation Year:

Shift Information

*Volunteer duties include sorting incoming books, checking in materials, shelving books and other materials, looking for damaged materials, pulling materials off of the shelves using a list. **We require a weekly commitment for the entire semester.***

LOCATION - Where can you volunteer?

- Westbank Library – 1309 Westbank Drive (across from Westlake High School)
- Laura’s Library – 9411 Bee Cave Road
- Both

KNOWN VACATIONS:

WHEN CAN YOU VOLUNTEER?

- | | | |
|---|---|---|
| <input type="checkbox"/> Monday 10 AM-1 PM | <input type="checkbox"/> Monday 1-4 PM | <input type="checkbox"/> Monday 4-7 PM |
| <input type="checkbox"/> Tuesday 10 AM – 1 PM | <input type="checkbox"/> Tuesday 1-4 PM | <input type="checkbox"/> Tuesday 4-7 PM |
| <input type="checkbox"/> Wednesday 10 AM – 1 PM | <input type="checkbox"/> Wednesday 1-4 PM | <input type="checkbox"/> Wednesday 4-7 PM |
| <input type="checkbox"/> Thursday 10 AM – 1 PM | <input type="checkbox"/> Thursday 1-4 PM | <input type="checkbox"/> Thursday 4-7 PM |
| <input type="checkbox"/> Friday 11 AM – 1 PM | <input type="checkbox"/> Friday 1-3 PM | <input type="checkbox"/> Friday 3-5 PM |
| <input type="checkbox"/> Saturday 11 AM – 1 PM | <input type="checkbox"/> Saturday 1-3 PM | <input type="checkbox"/> Saturday 3-5 PM |
| <input type="checkbox"/> Sunday 11 AM – 1 PM | <input type="checkbox"/> Sunday 1-3 PM | <input type="checkbox"/> Sunday 3-5 PM |

ESSAY QUESTIONS

Why do you want to volunteer at the library?

What skills are you hoping to learn?

Anything else you'd like us to know?

SIGNATURES

Your signature: _____

Parent/Guardian signature: _____

Date: _____