

**MINUTES OF THE BOARD OF TRUSTEES OF  
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING  
May 22, 2019**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by Lyle Thormann at 8:30 AM on Wednesday, May 22, 2019, at the Laura Bush Community Library (“the Library”) at 9411 Bee Cave Road, Austin, TX, 78733. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: Lyle Thormann, David Oertel, Nancy Jennings, and Sumaya Saati. Staff present: Director Mary Jo Finch, Resource Manager Sheri Rhodes, Financial Advisor PK Chatterjee, and Administrative Assistant, Tess Westmoreland.

Pursuant to Agenda Item 1, “Citizens’ Communication – Citizens are invited to address the Board. Citizens’ communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival. Letters to the Board may also be considered and discussed at this time,” no citizens addressed the Board.

Pursuant to Agenda Item 2, “Former Library Director Beth Fox will address the Board regarding library statistics. Library Director Mary Jo Finch will address the Board regarding the strategic direction of the library,” Beth asked the Board to allow discussion, which they agreed. Time was called by Sumaya Saati after one hour, fifteen minutes.

Attachments:

Pursuant to Agenda Item 3, “Discuss and approve minutes for the Board meeting on April 18, 2019,” a motion was made by Lyle Thormann to approve the minutes. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 4, “Discuss and consider the April financial report,” Sheri Rhodes provided a narrative on the financial report.

Attachments:

Pursuant to Agenda Item 5, “Discuss, consider, and approve the 1st Quarter Investment Report,” PK Chatterjee, provided a narrative of the investment report. A motion was made by Lyle Thormann to approve, the motion was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 6, “Discuss, consider, and approve a new Collateral Agreement with Frost Bank,” Mary Jo Finch provided a narrative. A motion was made by Lyle Thormann to approve, the motion was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 7, “Discuss, consider, and approve an increase in budget for digital materials,” the Board agreed to increase the budget by an additional \$5,000 per month with the stipulation that the increase would be revisited and possibly increased in September 2019. A motion was made by Lyle Thormann to approve. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 8, “Discuss, consider and approve amendments to the Parking Lot Policy,” a motion was made by Lyle Thormann to approve. The motion was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 9, "Discuss and consider the Library Director Report concerning the library operation," Mary Jo Finch provided a narrative on the report.

Attachment:

Pursuant to Agenda Item 10, "Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting," the Board set the next meeting for Wednesday, June 26, 2019 at 8:30 AM. It will be held at the Westbank Community Library. A motion was made to adjourn the meeting at 10:25 AM. The motion was seconded and unanimously approved.

Lyle Thomason  
President

6/26/19  
Date

Nancy J. Jennings  
Secretary

6/26/19  
Date