

**MINUTES OF THE BOARD OF TRUSTEES OF  
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING**

**August 7, 2019**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by Lyle Thormann at 8:30 AM on Wednesday, August 7, 2019, at the Westbank Community Library (“the Library”) at 1309 Westbank Drive, Austin, TX, 78746. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: Lyle Thormann, David Oertel, Nancy Jennings, and Sumaya Saati. Others present: Director Mary Jo Finch, Resource Manager Sheri Rhodes, Public Administrator Kristi Floyd, and Administrative Assistant Tess Westmoreland.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens wishing to address the Board must sign in at the beginning of the meeting and indicate the topic on which they wish to speak. Speakers will be heard in the order of sign-in and are limited to five minutes each. Specific factual information or recitation of existing policy may be furnished in the response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the posted agenda,” no citizens were present.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meeting on June 26, 2019,” a motion was made by Lyle Thormann to approve the minutes. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, “Discuss and consider June 2019 financial reports,” Sheri Rhodes provided a narrative on the financial reports.

Attachments:

Pursuant to Agenda Item 4, “Discuss and approve the second quarter investment report,” Mary Jo Finch provided a narrative. A motion was made by Lyle Thormann to approve the report. The motion was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 5, “Discuss and approve revisions to Governance Policies,” Mary Jo Finch provided a narrative. A motion was made by Nancy Jennings to approve. The motion was seconded and unanimously approved.



Attachments:

Attachments Pursuant to Agenda Item 6, “Discuss and consider a report on the election calendar. Schedule future meetings as necessary for compliance with election law regarding possible ballot order drawing or cancellation of election,” Kristi Floyd and Tess Westmoreland provided a narrative. The Board tentatively set a meeting date for August 23<sup>rd</sup> at 5pm to hold a ballot drawing or cancel the election as needed.

Pursuant to Agenda Item 7, “Discuss and consider the report of the Library Director concerning library operation,” Mary Jo Finch provided a narrative.

Attachments:

Pursuant to Agenda Item 8, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the Board meeting was set for Thursday, October 3, 2019 at 8:30 AM. It will be held at the Westbank Community Library. A motion was made to adjourn the meeting at 9:59 AM. The motion was seconded and unanimously approved.

 _____ President	<u>10/3/19</u> Date	 _____ Secretary	<u>10/3/19</u> Date
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