

**MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING**

November 12, 2019

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by Lyle Thormann at 8:30 AM on Tuesday, November 12, 2019, at the Laura Bush Community Library (“the Library”) at 9411 Bee Cave Road, Austin, TX, 78733. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: Lyle Thormann, Todd Crickmer and Sumaya Saati. Others present: Director Mary Jo Finch, Resource Manager Sheri Rhodes, and Administrative Assistant Tess Westmoreland.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens wishing to address the Board must sign in at the beginning of the meeting and indicate the topic on which they wish to speak. Speakers will be heard in the order of sign-in and are limited to five minutes each. Specific factual information or recitation of existing policy may be furnished in the response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the posted agenda,” no citizens were present.

Agenda Item 2, “Discuss and approve minutes for the Board meeting on October 3, 2019,” is postponed until the next Board meeting.

Pursuant to Agenda Item 3, “Discuss and consider the September 2019 financial reports,” Sheri Rhodes provided a narrative on the financial reports.

Attachments:

Agenda Item 4, “Discuss, consider, and approve the 3rd quarter investment report,” is postponed until the next Board meeting.

Pursuant to Agenda Item 5, “Discuss and consider the 2020 Budget,” Mary Jo Finch provided a narrative.



Attachments:

Pursuant to Agenda Item 6, “Meet in Executive Session to consider the Director’s evaluation; take action in open meeting regarding Director’s salary and budget approval,” the Trustees adjourned to meet in Executive Session at 9:32 AM and returned at 9:51 AM. A motion was made by Lyle Thormann to approve salaries presented in the budget, to increase the Director’s salary by 8%, and to approve the budget with the adjustment for the Director’s salary. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 7, “Discuss and consider the report of the Library Director concerning library operation,” Mary Jo Finch provided a narrative.

Attachments:

Pursuant to Agenda Item 8, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the Board meeting was set for Tuesday, December 10, 2019 at 8:30 AM. It will be held at the Westbank Community Library. A motion was made to adjourn the meeting at 10:14 AM. The motion was seconded and unanimously approved.

 _____ President	<u>12-10-19</u> _____ Date	 _____ Secretary	<u>12/10/19</u> _____ Date
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