

***MINUTES OF THE BOARD OF TRUSTEES OF  
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING  
January 15, 2020***

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by Lyle Thormann at 8:32 AM on Wednesday, January 15, 2020, at the Laura Bush Community Library (“the Library”) at 9411 Bee Cave Road, Austin, TX, 78733. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: Lyle Thormann, David Oertel, Nancy Jennings, Todd Crickmer, and Sumaya Saati. Others present: Director Mary Jo Finch, Financial Advisor PK Chatterjee, Resource Manager Sheri Rhodes and Administrative Assistant, Tess Westmoreland.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were present.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meetings on December 10, 2019 and December 23, 2019,” a motion was made by Lyle Thormann to approve the minutes. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, “Discuss and consider the financial reports of the District for November and December 2019,” Sheri Rhodes provided a narrative on the financial reports.

Attachments:

Pursuant to Agenda Item 4, “Discuss and take action regarding 4<sup>th</sup> quarter investment report,” PK Chatterjee gave a narrative. A motion was made by Lyle Thormann to approve the report. It was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 5, “Discuss and take action regarding change of officers for our credit card service,” a motion was made by Todd Crickmer to approve the resolution. It was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 6, “Discuss and take action on a new paid parental leave policy,” a motion was made by Lyle Thormann to accept the new policy setting leave at 12 weeks and removing the FUTA reference. The motion was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 7, “Discuss and consider the Library Director Report,” Mary Jo Finch provided a narrative on the report.

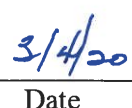
Attachment:

Pursuant to Agenda Item 8, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the Board meeting was set for Wednesday, March 4, 2020 at 8:30 AM. It will be held at the Westbank Community Library. A motion was made to adjourn the meeting at 10:11 AM. The motion was seconded and unanimously approved.

  
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President

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Date