

**MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING
April 21, 2020**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by Lyle Thormann at 12:05 PM on Tuesday, April 21, 2020 online via Zoom. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: Lyle Thormann, David Oertel, Nancy Jennings, Todd Crickmer, and Sumaya Saati. Others present: Director Mary Jo Finch, Accountant Sheri Rhodes.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were in attendance on Zoom.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meetings on March 4, 2020 and March 23, 2020,” a motion was made by Lyle to approve the minutes. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, “Discuss and consider the financial reports of the District for February 2020,” Sheri Rhodes presented the financials.

Attachments:

Pursuant to Agenda Item 4, “Discuss and consider the Library Director Report,” Mary Jo Finch provided a narrative on the report.

Attachment:

Pursuant to Agenda Item 5, “Discuss and take action regarding library fines for overdue materials,” Mary Jo Finch provided reasoning for the removal of overdue fines, including the reduction of negative interactions with the community and the need to simplify processes for re-opening during the pandemic. A motion was made by Lyle to cease charging fines for overdue materials and to remove existing overdue fines. The motion was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 6, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the Board meeting was set for June 17, 2020 at noon. It will be held via Zoom. Lyle moved to end the meeting at 1:01 PM. The motion was seconded and unanimously approved.

Lyle Thormann
President

6-17-2020
Date

Nancy Jennings
Secretary

6-17-2020
Date