

***MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING
January 28, 2021***

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by David Oertel at 9:04am on Thursday, January 28, 2021 online via Zoom. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: David Oertel, Nancy Jennings, Todd Crickmer, Sumaya Saati (left at 10:00am), and Carol Keller. Others present: Director Mary Jo Finch, Accountant Sheri Rhodes (left at 9:08am), Associate Director Autumn Solomon and Technology & Facilities Manager Cesar Martinez.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were in attendance on Zoom.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meetings on December 10, 2020,” David moved to approve the minutes with typographical correction. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 3, “Discuss and consider the financial reports of the District for November and December 2020,” Mary Jo Finch provided a brief narrative. Financial reports are draft only as a small discrepancy needs to be corrected.

Attachment:

Pursuant to Agenda Item 4, “Discuss and approve the 4th quarter investment report,” the discussion was tabled till the next Board meeting.

Pursuant to Agenda Item 5, “Discuss and take action regarding resolutions to change signatories on bank accounts,” Todd Crickmer moved that the Board approve the Resolution to change signatories at TexPool. The motion was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 6, “Executive session for personnel matters,” the Board entered executive session with Mary Jo Finch and Autumn Solomon at 9:05am and returned at 9:29am. No action was taken.

Pursuant to Agenda Item 7, “Discuss and approve changes to the library calendar to increase the length of upcoming holiday weekends,” David Oertel moved to approve library closures on February 11-15 and April 1-5. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 8, “Discuss and consider the Library Director Report,” Mary Jo Finch provided a narrative. Carol Keller suggested the library look into KN95 masks for staff.

Attachment:

Pursuant to Agenda Item 9, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the next Board meeting was set for March 4, 2021 at 9:00am. It will be held via Zoom. David Oertel moved to end the meeting at 10:24am. The motion was seconded and unanimously approved.

David Oertel 3/5/2021 Nancy J. Jennings 3/5/21
President Date Secretary Date