

**MINUTES OF THE BOARD OF TRUSTEES OF
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING
March 4, 2021**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by David Oertel at 9:01am on Thursday, March 4, 2021 online via Zoom. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: David Oertel, Nancy Jennings, Todd Crickmer, Sumaya Saati (left at 9:50am), and Carol Keller. Others present: Director Mary Jo Finch, Administrative Assistant Tess Westmoreland, Associate Director Autumn Solomon, and Technology & Facilities Manager Cesar Martinez.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were in attendance on Zoom.

Pursuant to Agenda Item 2, “Discuss and approve minutes for the Board meeting on January 28, 2021,” Carol moved to approve the minutes. The motion was seconded and unanimously approved.

Attachment:

Pursuant to Agenda Item 3, “Discuss and consider the Library Director Report,” Mary Jo provided a narrative.

Attachment:

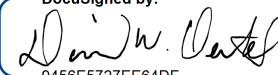
Pursuant to Agenda Item 4, “Discuss and take action as necessary regarding water damage remediation at Westbank Library,” the Board approved three resolutions:

- Texas Smart Buy Resolution - Carol moved to approve the resolution. The motion was seconded and unanimously approved.
- BuyBoard Local Government Purchasing Cooperative Resolution - Nancy moved to approve the resolution. The motion was seconded and unanimously approved.
- Resolution of the Board of Trustees of Westbank Community Library District Regarding Director Authority During a Damage Remediation - Nancy moved to approve the resolution. The motion was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 5, “Discuss and take action regarding signage proposal at Laura’s Library,” Carol moved to give authority to Mary Jo to approve the drawings pending minor changes. The motion was seconded and unanimously approved.

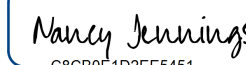
Pursuant to Agenda Item 6, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the next Board meeting was set for April 8, 2021 at 9:00am. It will be held via Zoom. David moved to end the meeting at 10:19am. The motion was seconded and unanimously approved.

DocuSigned by:

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President

4/9/2021

Date

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Secretary

4/8/2021

Date