

**MINUTES OF THE BOARD OF TRUSTEES OF  
THE WESTBANK COMMUNITY LIBRARY DISTRICT MEETING  
May 13, 2021**

A regular meeting of the Board of Trustees (“the Trustees”) of the Westbank Community Library District (“the District”) was called to order by David Oertel at 9:06am on Thursday, May 13, 2021 online via Zoom. Notice of the meeting was posted in accordance with the Texas Open Meetings Act. Trustees present: David Oertel, Nancy Jennings, Todd Crickmer, Sumaya Saati and Carol Keller. Others present: Director Mary Jo Finch, Accountant Sheri Rhodes, Administrative Assistant Tess Westmoreland, Montemayor Britton Bender PC CPA Stacy Britton, Associate Director Autumn Erdahl Solomon and Technology & Facilities Manager Cesar Martinez.

Pursuant to Agenda Item 1, “Citizen’s Communication – Citizens are invited to address the Board. Citizen’s Communication is limited to thirty minutes, with each speaker limited to five minutes. Citizens must sign in at the beginning of each meeting and will be heard in the order of arrival,” no citizens were in attendance on Zoom.

Pursuant to Agenda Item 2, “Discuss, consider, and approve 2020 audit prepared by Montemayor Britton Bender PC,” an account was given by Stacy. Nancy moved to approve the audit. The motion was seconded and unanimously approved.

Attachments:

Pursuant to Agenda Item 3, “Discuss and approve minutes for the Board meeting on April 8, 2021,” Carol moved to approve the minutes amended to state that the Investment Policy was approved by Board vote. The motion was seconded and unanimously approved.

Pursuant to Agenda Item 4, “Discuss and consider the financial reports of the District for March of 2021,” Sheri provided a narrative.

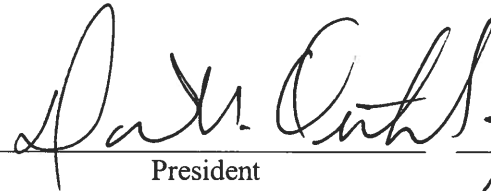
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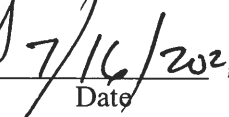
Pursuant to Agenda Item 5, “Discuss, consider, and approve the 1<sup>st</sup> Quarter Investment Report,” Mary Jo provided a narrative. Nancy made a motion to approve the report. The motion was seconded and unanimously approved.


Pursuant to Agenda Item 6, “Discuss and consider the Library Director Report including the Annual Report,” Mary Jo provided a narrative. Carol noted that the November election should be included in the Annual Report and Mary Jo will update.

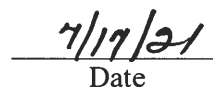
Attachments:

Pursuant to Agenda Item 7, “Consider by staff report, without discussion, such other matters as may come before the Board and as may be necessary to carry out the business of the District, to direct the formulation of agenda items for the next meeting, and to set the date of the next meeting,” the next Board meeting was set for June 17, 2021 at 9:00am. It will be held via Zoom. David moved to end the meeting at 10:30am. The motion was seconded and unanimously approved.

  
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President

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Date